



Frederick County Board of Elections

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MINUTES of the July 7, 2021 Meeting of The Frederick County Board of Elections

The meeting was called to order at 2:00 PM, via video and teleconference by the Board President, Mrs. Mary Lou Green.

PRESENT:

Mary Lou Green, President

Shirley McDonald, Vice President

Lawrence C. Hill, Secretary

Mary Costello, Board Member

William Woodcock, Board Member

Daniel B. Loftus, Board Counsel

Stuart Harvey, Election Director

Christine Winer, Election Supervisor

Clifton Mowell, Election IT Specialist

Marc R. Welch, Election Program Assistant

MC Keegan-Ayer, County Council President

Barbara Wagner, Interim Election Director

GUESTS:

Deborah Carter, Chair, Frederick County Democratic Central Committee.

Jim Filson, League of Women Voters of Frederick County.

STAFF INTRODUCTION:

Mr. Harvey introduced Barbara Wagner who will serve as Interim Election Director. Mrs. Wagner expressed appreciation for the opportunity to serve the citizens and voters of Frederick County.

APPROVAL OF MINUTES:

Mrs. McDonald made a motion to accept the June 9, 2021 meeting minutes. Mr. Woodcock seconded and the motion passed unanimously.

COUNCIL:

Mrs. Keegan-Ayer updated the Board on the County Redistricting Commission. The commission has elected its chair (Jim Racheff) and vice chair (Bud Otis). Mr. Harvey made a presentation to the Redistricting Commission providing an overview of the key points in the process. She also reports the Council has approved a salary increase for the County Executive. They also approved a salary increase for the members of the County Council.

The Board discussed the Council Liaison's report.

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OLD BUSINESS:

A. FY21 BUDGET UPDATE

Mr. Harvey reports the 4th quarter billing from SBE is approximately \$12000. This is low due to refunds of postage and other expenses.

B. MUNICIPAL ELECTIONS

The next municipal election is in Walkersville on September 13, 2021. Ms. Winer will be handling the operational process for this, and other upcoming municipal elections.

C. CITY OF FREDERICK ELECTION

Work continues on preparation for the City of Frederick election. The candidate filing deadline has passed. The Republican ballot has 3 candidates for mayor. There will be no Republican candidates for alderman on the primary ballot because only 2 have filed. Those candidates will be on the general election ballot. The Democratic primary ballot has 4 candidates for mayor, and 7 candidates for alderman. Phyllis Hane from the City of Frederick will be reviewing the audio ballot this week. Mr. Satterfield from SBE will adjust any audio issues based on her feedback. Election judge training will be the week of August 30. Approximately 40 judges will be trained. Equipment testing and the public demonstration are yet to be scheduled.

D. REDISTRICTING

Mr. Harvey updated the Board on the redistricting process. The governor's state redistricting commission has begun meeting at locations around the State. Mr. Harvey has met with the County GIS staff, and Mrs. Wagner, Mr. Welch and Mr. Mowell will meet with them on July 9, 2021. Mr. Harvey has provided guidance on the higher growth regions of the County. Census data is expected in August, and after State level adjustments, it is expected the data will be received in a usable format for the County in September.

E. MAEO 2021 CONFERENCE

Mr. Welch updated the Board on the current planning for the 2021 MAEO Conference in Ocean City.

F. CANDIDATE FILINGS - 2022 ELECTIONS

Candidates continue to file for local contests at the office. State contests are being filed in Annapolis. Mr. Harvey provided an overview of the names filed. A complete, updated list is available on the State Board of Elections website. Ms. Winer provided an overview of the changes to the Central Committee election process, and Deborah Carter, from the Frederick County Democratic Central Committee provided additional information on the new process.

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NEW BUSINESS:

A. OPEN MEETINGS AND RECORDINGS

Mr. Harvey provided a memo regarding options to record and archive meetings to comply with possible new state legislation and the Maryland Open Meetings act. He provided an overview of the various options available from the County's video service office. The option to meet virtually is the most practical.

Mr. Woodcock made a motion to stream and record meetings (option 4 from the memo). Mrs. Costello seconded the motion and it passed unanimously.

B. CANDIDATE FILING PACKETS

Mr. Harvey requested a decision on a policy regarding candidate filing packets. Occasionally candidates pick up a packet to review before filing. There was a recent request for multiple packets from the same person. Mr. Harvey is requesting a policy that a candidate or individual may pick up a single packet. The Board discussed the request.

Mrs. Costello made a motion to establish a policy of one packet per candidate or individual request. Mr. Woodcock seconded and the motion passed unanimously.

C. 2020 ELECTION AUDIT

Mr. Harvey distributed the 2020 election audit to the Board. He provided an overview of the report. The Board discussed the 2020 election audit and the election director's response.

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NEXT MEETING:

The Board agreed to hold its next meeting August 4, 2021 at 2:00 PM.

EXECUTIVE SESSION SUMMARY:

At 2:55 PM, Mr. Harvey requested the Board adjourn the public meeting and proceed to Executive Session. This action is in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305. This session discussed the following subsections under this provision:

- 3-305 (b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.
- 3-305(b)(7) to consult with counsel to obtain legal advice.

Mr. Woodcock made a motion to proceed to executive session. Mrs. Costello seconded, and the motion passed unanimously.

The Board recessed briefly to switch to the private video conference for the executive session, and reconvened at 3:00 PM.

ADJOURNMENT:

Mr. Woodcock made a motion to adjourn the meeting. Mrs. Costello seconded, and the motion passed unanimously.

Meeting adjourned at 3:43 PM.

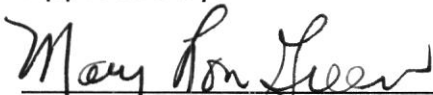
Respectfully submitted,



Marc R. Welch

Election Program Assistant II

Approved by:



Mary Lou Green, Board President

9/11/21

Date